



MANISHA EDUCATION TRUST

SMT. JANAKIBAI RAMA SALVI COLLEGE

OF ARTS, COMMERCE & SCIENCE

NAAC ACCREDITED 'B' GRADE

(Affiliated to University of Mumbai)

Manisha Nagar, Kalwa (W), Thane - 400605. Tel.: 7718029844
E-Mail : sjrscollge@yahoo.co.in Website : www.sjrscollge.org

Internal Complaint Committee Members 2018-19

Sr. No	Committee Member's Name	Post	Contact No:
1	Mrs.Suvarna Bankar	Chairman	<i>Bankar</i>
2	Mr. Suryakant Umrajkar	Member	<i>Suryakant Umrajkar</i>
3	Mr. Vijay Kothawade	Member	<i>Vijay Kothawade</i>
4	Mrs.Aditi Save	Member	<i>Aditi Save</i>
5	Mr.Sunil Vijay	Member	<i>nil.</i>
6	Mr. Abhijeet Bhattacharya	Member	<i>Abhijeet Bhattacharya</i>



Circular

Date: 25th Oct, 2018

The Meeting of the Internal Complaint Committee will be held on 26th Oct, 2018 at 8.00 p.m. in the principal's office.

Agenda:

1. Formation of Internal Complaint Committee
2. Event & Program to be organized.
3. To discuss any other matter with the permission of the chair.



Committee Chairman



Minutes of Meeting


The Meeting was held on 26th OCT, 2018 at the principal's office. Meeting ended at 8.40 p.m.
The following members were presented for the meeting:

Sr. No	Committee Member's Name	Signature
1	Mrs.Suvarna Bankar	
2	Mr. Suryakant Umrajkar	
3	Mr. Vijay Kothawade	
4	Mrs.Aditi Save	
5	Mr.Sunil Vijay	
6	Mr. Abhijeet Bhattacharya	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. It was decided to organized Extension Activities.
3. No other complaints for discussion.




Committee Chairman

Circular

Date: 7th February, 2019

The Meeting of the Internal Complaint Committee will be held on **8th February, 2019** at 8.30 p.m. in the principal's office.

Agenda:

1. Awareness program for girl's students.
2. Academic Support Services
3. To discuss any other matter with the permission of the chair.

Sl. No.	Name of the Member	Signature
1	Mrs. Vijay Keshavnath	
2	Mrs. Anil Sanyal	
3	Mr. Suraj Vijay	
4	Mr. Abhijit Bhattacharya	

[Handwritten Signature]
Committee Chairman



- Resolutions on the following agenda items:
1. Read by the minutes of the meeting.
 2. It was suggested that WDC (Women Development Cell) organize a awareness session on Sexual Harassment at the workplace for girls of our college.
 3. Extend the benefit of our library support services, including library access and reading.
 4. Research materials for discussion.

Minutes of Meeting

The Meeting was held on **8th February, 2019** at the principal's office. Meeting was ended at 9.05 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name	Signature
1	Mrs.Suvarna Bankar	
2	Mr. Suryakant Umrajkar	
3	Mr. Vijay Kothawade	
4	Mrs.Aditi Save	
5	Mr.Sunil Vijay	
6	Mr. Abhijeet Bhattacharya	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. It was suggested that WDC (Women Development Cell) organize a awareness session on Sexual Harassment at the workplace for girls at their job.
3. Extend the hours of academic support services, including library access and tutoring.
4. No other complaints for discussion.



Committee Chairman





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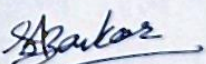
Circular

Date: 18th July, 2019

The Meeting of the Internal Complaint Committee will be held on **19th July, 2019** at 8.40 p.m. in the principal's office.

Agenda:



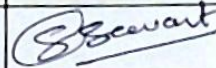
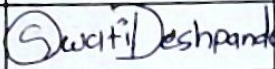
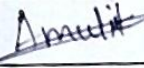
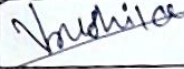
1. Gender-Based Issues.
2. Work-Life-Study Balance
3. Library Access.
4. To discuss any other matter with the permission of the chair.


Committee Chairman




Minutes of Meeting

The Meeting was held on **19th July, 2019** at the principal's office. Meeting was ended at 9.15 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name	Signature
1	Mr. Vijay Kothawade	
2	Mr. Amin Memon	
3	Miss. Prachita Sawant	
4	Mrs. Swati Deshpande	
5	Miss. Anita Mulik	
6	Miss. Vrushali Mohite	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. Implement gender-sensitive policies, awareness programs, and support mechanisms to address and prevent gender-based issues.
3. Offer flexible schedules to accommodate working students.
4. Extend library hours during nighttime classes for night students.
5. No other complaints for discussion.


Committee Chairman



Circular

Date: 26th February, 2020

The Meeting of the Internal Complaint Committee will be held on 27th February, 2020 at 8.45 p.m. in the principal's office.

Agenda:

1. Organize seminars related to Women Empowerment.
2. To review the status of activities of the committee for the last few months.
3. To discuss any other matter with the permission of the chair.

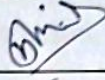

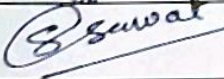

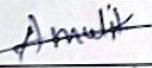
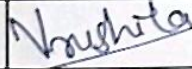
No.	Committee Member's Name	Signature
1	Mrs. Prachi Sawant	
2	Mrs. Swati Deshpande	
3	Miss. Anita Mulk	
4	Miss. Vrushali Mohite	

Committee Chairman



Minutes of Meeting

The Meeting was held on 27th February, 2020 at the principal's office. Meeting was ended at 9.15 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name	Signature
1	Mr. Vijay Kothawade	
2	Mr. Amin Memon	
3	Miss. Prachita Sawant	
4	Mrs. Swati Deshpande	
5	Miss. Anita Mulik	
6	Miss. Vrushali Mohite	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. It was decided that the Women Development cell organize the session on Women Empowerment and leadership for girl's students.
3. The Chairman of the committee informs the members present in the meeting that no issue is reported to the committee from any stakeholder during the last few months.
4. No other complaints for discussion.



Committee Chairman



Circular

Date: 3rd August, 2020

The Meeting of the Internal Complaint Committee will be held on **4th August, 2020** at 7.40 p.m. on Google Meet (Online Mode).

Agenda:

1. The Chairman welcomed all the members of the Internal complaint committee.
2. The roles and responsibilities of the members were discussed.
3. Safety and Security.
4. To discuss any other matter with the permission of the chair.



Committee Chairman



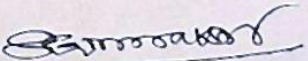
Minutes of Meeting

The Meeting was held on **4th August, 2020** at the principal's office. Meeting was ended at 8.10 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name
1	Mr. Suryakant Umrajkar
2	Mr. Amin Memon
3	Mr. Vijay kothawade
4	Mrs. Prachita Sawant
5	Mr. Sunil Vijay
6	Mrs. Sushika Das Mandal

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. The roles and responsibilities of the members have been clarified and agreed upon.
3. Implementing enhanced safety and security measures to ensure the well-being of girls attending night college.
4. No other complaints for discussion.


Committee Chairman



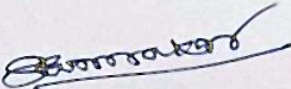
Circular

Date: 9th February, 2021

The Meeting of the Internal Complaint Committee will be held on 10th February, 2021 at 7.00 p.m. on Google Meet (Online Mode).

Agenda:

1. Awareness webinar for both girls and boys.
2. To discuss any other matter with the permission of the chair.


Committee Chairman



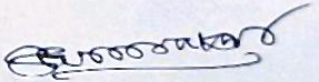
Minutes of Meeting

The Meeting was held on **10th February, 2021** at the principal's office. Meeting was ended at 7.40 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name
1	Mr. Suryakant Umrajkar
2	Mr. Amin Memon
3	Mr. Vijay kothawade
4	Mrs. Prachita Sawant
5	Mr.Sunil Vijay
6	Mrs. Sushika Das Mandal

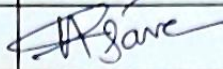
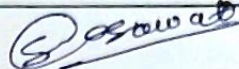
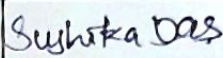
Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. It was decided that the college will organize a webinar on awareness program for all the students.
3. No other complaints for discussion.


Committee Chairman



Internal Complaint Committee Members

Sr. No	Committee Member's Name	Post	Contact No:
1	Mr. Vijay Kothawade	Chairman	
2	Mrs. Aditi Save	Member	
3	Mrs. Prachita Sawant	Member	
4	Mr. Somnath Patange	Member	
5	Mrs. Sushika Das Mandal	Member	
6	Mr. Amin Memon	Member	



Circular

Date: 7th July, 2021

The Meeting of students Internal Complaint Committee will be held on 8th July, 2021 at 7.00 p.m. on Google Meet (Online Mode).

Agenda:

1. Reformation of Internal Complaint Committee.
2. Discussion was organized a webinar on Sexual harassment at workplace.
3. Organize a health awareness programme.
4. To discuss any other matter with the permission of the chair.


Committee Chairman



Minutes of Meeting

The Meeting was held on 8th July, 2021 at the principal's office. Meeting was ended at 7.50 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name
1	Mr. Vijay Kothawade
2	Mrs. Aditi Save
3	Mrs. Prachita Sawant
4	Mr. Somnath Patange
5	Mrs. Sushika Das Mandal
6	Mr. Amin Memon

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. It was decided to reform the Internal Complaint Committee.
3. It was decided to organize a webinar on Sexual harassment at workplace, featuring discussions on prevention, reporting mechanisms, and legal remedies.
4. It was suggested that the cultural committee will organize a health awareness program addressing nutrition, exercise, mental health, and preventive measures.
5. No other complaints for discussion.



Committee Chairman



Circular

Date: 5th July, 2022

The Meeting of students Internal Complaint Committee will be held on **6th July, 2022** at 8.30 p.m. in the principal's office.

Agenda:

1. Lack of awareness about the Internal Complaint Committee (ICC).
2. Delayed or inconsistent action on reported complaints.
3. Inadequate support systems for complainants.
4. To discuss any other matter with the permission of the chair.

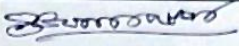
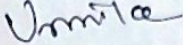

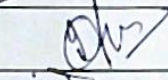
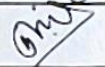
Sl. No.	Member's Name	Post	Signature
1	Ms. Seema Patil	Member	
2	Mr. Anurag Sharma	Member	
3	Mr. Vikas Kulkarni	Member	

Committee Chairman



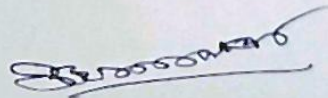
Minutes of Meeting

The Meeting was held on **6th July, 2022** at the principal's office. Meeting was ended at 9.15 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name	Post	Signature
1	Mr. Suryakant Umrajkar	Chairman	
2	Mrs. Urmila Vishwakarma	Member	
3	Mr. Sunil Vijay	Member	nil.
4	Mrs. Sacchi Pathak	Member	
5	Mr. Amin Memon	Member	
6	Mr. Vijay Kothawade	Member	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. Develop and distribute informative materials to raise awareness among students and staff.
3. Set clear timelines for investigating and resolving complaints to ensure a prompt and fair process.
4. Establish counseling and support services for complainants to provide emotional and practical assistance.
5. No other complaints for discussion.



Committee Chairman



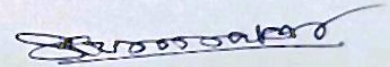
Circular

Date: 19th January, 2023

The Meeting of students Internal Complaint Committee will be held on **20th January, 2023** at 8.30 p.m. in the principal's office.

Agenda:

1. To read the minutes of the previous meeting.
2. Absence of a clear anti-retaliation policy.
3. Inconsistent awareness of the ICC's services.
4. Lack of a comprehensive prevention and awareness program on harassment and discrimination.
5. To discuss any other matter with the permission of the chair.

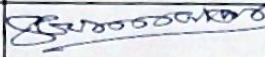
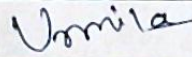



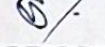


Committee Chairman



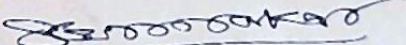
Minutes of Meeting

The Meeting was held on **20th January, 2023** at the principal's office. Meeting was ended at 9.15 p.m. The following members were presented for the meeting:

Sr. No	Committee Member's Name	Signature
1	Mr. Suryakant Umrajkar	
2	Mrs. Urmila Vishwakarma	
3	Mr. Sunil Vijay	
4	Mrs. Sacchi Pathak	
5	Mr. Amin Memon	
6	Mr. Vijay Kothawade	

Resolutions on the following agenda:

1. Reading the minutes of the previous meeting.
2. Develop and implement a comprehensive anti-retaliation policy to protect those who report complaints from any adverse actions.
3. Promote the ICC's services through various channels, including college websites, social media, and awareness campaigns.
4. Develop and implement a proactive program to educate the college community about preventing harassment and discrimination.
5. No other complaints for discussion.



Committee Chairman

