



Manisha Education Trust's
SMT. JANAKIBAI RAMA SALVI COLLEGE

OF ARTS, COMMERCE & SCIENCE

NAAC ACCREDITED 'B' GRADE
(Affiliated to University of Mumbai)

Manisha Nagar, Kalwa (W), Thane - 400605. Tel.: 7718029844

E-Mail : sjrscollege@yahoo.co.in Website : www.sjrscollege.org

1. Leadership training (By Prof. Dr. Dattatraya Murumkar)

The leadership training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff aimed to enhance their leadership skills and effectiveness within the academic environment. Here's a summary of the key aspects:

- 1. Target Audience:** The training was specifically designed for teaching staff members of the college. It aimed to equip them with the necessary skills and knowledge to excel in their roles as educators and leaders within the institution.
- 2. Duration and Venue:** The training likely took place within the college campus for the convenience of the teaching staff. The duration may have varied depending on the depth and breadth of the training curriculum.
- 3. Curriculum:** The curriculum likely covered a range of topics relevant to educational leadership, including effective teaching strategies, classroom management techniques, student engagement methods, and assessment practices. Special emphasis may have been placed on leadership principles tailored to the academic context.
- 4. Professional Development:** The training provided an opportunity for professional development and growth for teaching staff. By enhancing their leadership skills, educators can better support student learning and contribute to the overall success of the institution.
- 5. Interactive Sessions:** The training may have included interactive sessions such as workshops, group discussions, and role-playing exercises to facilitate active participation and experiential learning. These activities allowed teaching staff to apply leadership concepts in practical scenarios.
- 6. Best Practices Sharing:** Experienced educators or guest speakers may have been invited to share best practices and insights from their own leadership experiences. These sessions would have provided valuable perspectives and inspiration to the participants.
- 7. Feedback Mechanisms:** The training likely incorporated mechanisms for feedback and evaluation to assess the effectiveness of the program and gather input from participants. This feedback loop helps organizers refine future training initiatives to better meet the needs of the teaching staff.
- 8. Continuous Support:** The leadership training may have been part of an ongoing effort to support the professional development of teaching staff. Follow-up sessions, mentoring opportunities, and resources for further learning may have been provided to ensure continuous growth and improvement.

Overall, the leadership training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff served as a valuable platform for enhancing leadership skills, fostering professional growth, and ultimately enriching the educational experience for students.

Below are the list of Participants

Sr. No.	Name of the participant
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1	Balkrishna Shingole
2	Abhijeet Bhattacharya
3	Suryakant Umrajkar
4	Kailas Sabale
5	Prashant Bansode
6	Santosh PatilShirke
7	Vijay Kothwade
8	Anita Mulik
9	Ravindranath Gaikar
10	Amin Memon
11	Dipti Gawade
12	Sonu Raj
13	Renuka Shingole
14	Priyanka Shukla
15	Poonam Patil
16	Neelakantan Kashyap
17	Monali Thorat
18	Yojana Sarode
19	Gangadhar Jondhale
20	Manohar Pathare
21	Suvarna Bankar
22	Lahu Muthe
23	Dnyanaba Chate
24	Ganesh Gaikawad
25	Aditi Save
26	Sunil Vijay
27	Pradeep Singh
28	Prachita Salvi

2. Management Training (By Prof. Dr. Shivaji D. Sargar)

The management training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff, held from December 5th to December 18th, 2018, aimed to enhance the managerial capabilities and efficiency of the college's support staff. Here's a summary of the key aspects:

1. Target Audience: The training was specifically designed for non-teaching staff members, including administrative personnel, maintenance staff, and other support staff. It aimed to empower them with the skills necessary to effectively manage their duties and responsibilities.

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2. Duration and Venue: The training spanned from December 5th to December 18th, 2018, and was conducted within the college campus. Holding the training on-site provided convenience for participants and facilitated their active involvement.

3. Curriculum: The training curriculum likely covered a diverse range of management topics tailored to the needs of non-teaching staff. This may have included sessions on organizational skills, time management, conflict resolution, communication techniques, and customer service.

4. Interactive Learning: To engage participants actively, the training likely incorporated interactive learning methods such as workshops, group discussions, case studies, and role-playing exercises. These activities allowed staff members to apply management concepts in practical scenarios relevant to their roles.

5. Practical Application: Practical application of management principles was likely emphasized throughout the training. Staff members may have been encouraged to implement newly acquired skills and strategies in their day-to-day tasks to maximize learning outcomes.

6. Feedback and Evaluation: Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants would have been used to refine future training initiatives and address any areas of improvement.

7. Professional Development: The training provided an opportunity for professional development and growth for non-teaching staff members. By enhancing their management skills, staff could contribute more effectively to the overall functioning and success of the college.

Overall, the management training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff from December 5th to December 18th, 2018, served as a valuable platform for enhancing managerial capabilities, fostering professional growth, and improving the efficiency of support staff within the college campus.

Below are the list of Participants

Sr. No.	Name of the participant
1	Nitin Tarmale
2	SHIVAJI SHINDE
3	NISHA MAHADIK
4	MADHURI BOHARA
5	ANJALI SONAWANE
6	ASHA VISHE
7	VINAYAK DHOBAL
8	BAPURAO CHANDANSHIVE


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3. Ethical Hacking Program (By Prof. Dr. Sanjukta Sattar)

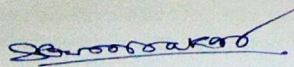
The Ethical Hacking program organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff, conducted from October 3rd to October 15th, 2019, aimed to equip educators with essential knowledge and skills in cybersecurity. Here's a summary of the key aspects:

- 1. Target Audience:** The program was specifically designed for teaching staff members of the college. It aimed to provide them with insights into cybersecurity and ethical hacking practices to enhance their understanding of technology-related risks and security measures.
- 2. Duration and Venue:** The program spanned from October 3rd to October 15th, 2019, and was conducted within the college campus. Holding the program on-site ensured accessibility for participants and facilitated their active engagement.
- 3. Curriculum:** The program's curriculum likely covered various aspects of cybersecurity and ethical hacking, including fundamentals of computer security, common cyber threats, penetration testing techniques, network security, cryptography, and legal and ethical considerations in hacking.
- 4. Hands-on Training:** To enhance learning outcomes, the program may have included hands-on training sessions where participants could practice ethical hacking techniques in a controlled environment. Practical exercises and demonstrations would have provided participants with valuable experience in identifying and mitigating security vulnerabilities.
- 5. Expert Instruction:** Experienced cybersecurity professionals or guest lecturers may have been invited to lead the program sessions. Their expertise and real-world insights would have enriched the learning experience and provided participants with valuable industry perspectives.
- 6. Ethical Considerations:** Emphasis would have been placed on ethical considerations and responsible use of hacking techniques. Participants would have been encouraged to adhere to legal and ethical guidelines and apply their knowledge for constructive purposes, such as strengthening cybersecurity defenses.
- 7. Certification:** Depending on the program's structure, participants may have had the opportunity to earn certifications or credentials upon successful completion. These certifications could serve as valuable credentials for educators seeking to enhance their professional profile in the field of cybersecurity.
- 8. Feedback and Evaluation:** The program likely included mechanisms for gathering feedback from participants to assess the effectiveness of the training and identify areas for improvement. Participant feedback would have been instrumental in refining future iterations of the program.

Overall, the Ethical Hacking program organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff from October 3rd to October 15th, 2019, provided educators with valuable insights and skills in cybersecurity, empowering them to contribute to a safer digital environment within the college and beyond.

Below are the list of participants

Sr. No.	Name of the participant
1	Balkrishna Shingole
2	Suryakant Umrajkar


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3	Kailas Sabale
4	Santosh PatilShirke
5	Vijay Kothwade
6	Amin Memon
7	Renuka Shingole
8	Ravindranath Gaikar
9	Dipti Gawade
10	Anita Mulik
11	Ankita Poyrekar
12	Swati Jadhav
13	Yojana Gaikwad
14	Vrushali Mohite
15	Mamta Panda
16	Satish Parihar
17	Pooja Dhayalkar
18	Susikta Das Mandal
19	Sonu Raj
20	Sunil Vijay
21	Monali Thorat
22	Manohar Pathare
23	Swati Deshpande
24	Pooja Yadav
25	Amar Bhotkulwar
26	Bhagyashree Bhoir
27	Snehal Shelar
28	Prachita Salvi
29	Sanjay Choudhary
30	Mrunali Mhaskar
31	Rahul Salvi

4. Professional English Speaking Training: (By Prof. Vaishali. A. Bambole)

The Professional English Speaking training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff, held from December 27th, 2019, to January 7th, 2020, aimed to enhance the communication skills of support staff members. Here's a summary of the key aspects:

1. **Target Audience:** The training was specifically designed for non-teaching staff members, including administrative personnel, maintenance staff, and other support staff who may benefit from improving their English communication skills.

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2. Duration and Venue: The training spanned from December 27th, 2019, to January 7th, 2020, and took place within the college campus. Conducting the training on-site ensured accessibility for participants and facilitated their active participation.
 3. Curriculum: The training curriculum likely focused on various aspects of English communication, including vocabulary building, grammar, pronunciation, fluency, and conversational skills. The content may have been tailored to the specific needs and challenges faced by non-native English speakers in the workplace.
 4. Interactive Learning: To engage participants actively, the training likely incorporated interactive learning methods such as role-playing exercises, group discussions, and practical activities. These activities provided opportunities for participants to practice their English speaking skills in a supportive and collaborative environment.
 5. Practical Application: Practical application of English speaking skills was likely emphasized throughout the training. Participants may have been encouraged to apply newly acquired language skills in their daily interactions and work-related communication tasks to enhance proficiency.
 6. Feedback and Evaluation: Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants would have been used to make adjustments and improvements to the training curriculum as needed.
 7. Professional Development: The training provided an opportunity for professional development and growth for non-teaching staff members. Improved English communication skills can enhance job performance, facilitate better collaboration with colleagues, and increase confidence in workplace interactions.
- Overall, the Professional English Speaking training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff from December 27th, 2019, to January 7th, 2020, served as a valuable platform for enhancing communication skills, fostering professional growth, and improving the overall effectiveness of support staff within the college campus.

Below are the list of participants

Sr. No.	Name of the participant
1	Bapurao Chandanshive
2	Nitin Tarmale
3	Sanjay Adhalge
4	Vinayak Dhoble
5	Shivaji Shinde
6	Priyanka Kasle
7	Nisha Mahadik
8	Asha Vishe

5. Presentation Skill Training: (By Prof. Dr. Atul Chaskar)

The presentation skills training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff, conducted from July 6th to July 15th, 2020, aimed to enhance educators' abilities to deliver effective and engaging presentations. Here's a summary of the key aspects:

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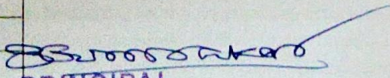
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1. Target Audience: The training was specifically designed for teaching staff members of the college. It aimed to equip them with the necessary skills and confidence to deliver compelling presentations in various academic settings.
 2. Duration and Venue: The training spanned from July 6th to July 15th, 2020, and was conducted within the college campus. Hosting the training on-site provided convenience for participants and facilitated their active involvement.
 3. Curriculum: The training curriculum likely covered a range of topics related to presentation skills, including structuring presentations, creating engaging visuals, delivering effective speeches, handling Q&A sessions, and overcoming stage fright or nervousness.
 4. Interactive Learning: To enhance learning outcomes, the training likely incorporated interactive learning methods such as workshops, group discussions, and practical exercises. Participants may have had opportunities to practice their presentation skills in simulated scenarios and receive constructive feedback from peers and instructors.
 5. Professional Development: The training provided an opportunity for professional development and growth for teaching staff members. Enhanced presentation skills can lead to more impactful teaching, better communication with students and colleagues, and increased confidence in public speaking situations.
 6. Feedback and Evaluation: Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants and instructors would have been used to identify areas for improvement and tailor future training initiatives accordingly.
 7. Application in Teaching: Emphasis may have been placed on applying presentation skills in the context of teaching and academic presentations. Participants may have been encouraged to incorporate their newfound skills into lectures, seminars, workshops, and other educational activities.
 8. Continued Support: The training may have been part of an ongoing effort to support the professional development of teaching staff. Follow-up sessions, additional resources, and opportunities for further practice and refinement of presentation skills may have been offered to ensure continued growth and improvement.
- Overall, the presentation skills training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff from July 6th to July 15th, 2020, provided educators with valuable tools and techniques to deliver engaging and effective presentations, ultimately enhancing their teaching effectiveness and communication skills within the college campus.

Below are the list of participants

Sr. No.	Name of the participant
1	Balkrishna Shingole
2	Renuka Shingole
3	Suryakant Umrajkar
4	Dipti Gawade
5	Prachita Sawant
6	Amin Memon
7	Santosh PatilShirke
8	Vijay Kothwade
9	Ravindranath Gaikar
10	Sunil Vijay


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11	Kailas Devram Sabale
12	Anita Mulik
13	Satish Parihar
14	Swati Pippirishetti
15	Pooja Yadav
16	Neha Waghela
17	Sheetal Sawant
18	Rahul Salvi
19	Susikta Das Mandal
20	Sanjay Choudhary
21	Pooja Dhayalkar

6. **Compliance Training: (By Prof. Ajinkya Navare)**

The compliance training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff, conducted from February 17th to March 3rd, 2020, aimed to educate employees on regulatory requirements and internal policies relevant to their roles. Here's a summary of the key aspects:

1. **Target Audience:** The training was specifically designed for non-teaching staff members, including administrative personnel, maintenance staff, and other support staff. It aimed to ensure that employees understand and adhere to relevant compliance regulations and guidelines.
2. **Duration and Venue:** The training spanned from February 17th to March 3rd, 2020, and was conducted within the college campus. Holding the training on-site provided convenience for participants and facilitated their active participation.
3. **Curriculum:** The training curriculum likely covered a variety of compliance topics, including legal requirements, safety regulations, data protection policies, ethical guidelines, and any other relevant regulations specific to the college environment.
4. **Interactive Learning:** To engage participants actively, the training likely incorporated interactive learning methods such as workshops, case studies, group discussions, and practical exercises. These activities allowed staff members to apply compliance principles in real-world scenarios and clarify any uncertainties they may have had.
5. **Role-Specific Training:** The training may have been tailored to address the specific compliance needs of different departments or job roles within the college. This approach ensures that employees receive training that is relevant and applicable to their day-to-day responsibilities.
6. **Documentation and Record-Keeping:** Emphasis may have been placed on the importance of documentation and record-keeping as part of compliance requirements. Participants may have been instructed on how to maintain accurate records and documentation to demonstrate compliance with regulations.
7. **Assessment and Certification:** Depending on the program's structure, participants may have been required to complete assessments or evaluations to demonstrate their understanding of compliance principles. Certifications or acknowledgments of completion may have been provided to participants who successfully completed the training.

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8. Continuous Monitoring and Updates: The training likely emphasized the importance of ongoing monitoring and updates regarding compliance regulations and policies. Participants may have been encouraged to stay informed about changes in regulations and to report any compliance issues or concerns as they arise.

Overall, the compliance training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff from February 17th to March 3rd, 2020, served as a valuable initiative to ensure that employees are knowledgeable about and compliant with relevant regulations and policies, ultimately contributing to the college's adherence to legal and ethical standards.

Below are the list of participants

Sr. No.	Name of the participant
1	Bapurao Chandanshive
2	Nitin Tarmale
3	Sanjay Adhalge
4	Vinayak Dhoble
5	Shivaji Shinde
6	Asha Vishe
7	Nisha Mahadik
8	Usha Tare
9	Priyanka Kasle

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Public Speaking Training: (By Prof. Surya Tahora)

The public speaking training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff, conducted from June 1st to June 9th, 2021, aimed to enhance educators' abilities to communicate effectively and confidently in public settings. Here's a summary of the key aspects:

- 1. Target Audience:** The training was specifically tailored for teaching staff members of the college. It aimed to equip them with the necessary skills and confidence to deliver compelling presentations, lectures, and speeches in various academic and professional contexts.
- 2. Duration and Venue:** The training spanned from June 1st to June 9th, 2021, and was conducted within the college campus. Hosting the training on-site provided convenience for participants and facilitated their active involvement.
- 3. Curriculum:** The training curriculum likely covered a range of topics related to public speaking, including speech preparation, audience engagement techniques, body language, vocal modulation, overcoming stage fright, and handling Q&A sessions.
- 4. Interactive Learning:** To enhance learning outcomes, the training likely incorporated interactive learning methods such as workshops, role-playing exercises, group discussions, and practical speaking opportunities. These activities provided participants with opportunities to practice their public speaking skills in a supportive and collaborative environment.
- 5. Feedback and Evaluation:** Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants and instructors would have been used to identify areas for improvement and tailor future training initiatives accordingly.
- 6. Professional Development:** The training provided an opportunity for professional development and growth for teaching staff members. Enhanced public speaking skills can lead to more impactful teaching, better communication with students and colleagues, and increased confidence in professional interactions.
- 7. Application in Teaching:** Emphasis may have been placed on applying public speaking skills in the context of teaching and academic presentations. Participants may have been encouraged to incorporate their newfound skills into lectures, seminars, workshops, and other educational activities.

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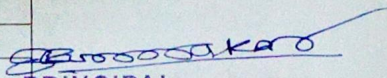
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8. Continued Support: The training may have been part of an ongoing effort to support the professional development of teaching staff. Follow-up sessions, additional resources, and opportunities for further practice and refinement of public speaking skills may have been offered to ensure continued growth and improvement.

Overall, the public speaking training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff from June 1st to June 9th, 2021, provided educators with valuable tools and techniques to communicate effectively and confidently in various academic and professional settings, ultimately enhancing their teaching effectiveness and communication skills within the college campus.

Below are the list of participants

Sr. No.	Name of the participant
1	Balkrishna Shingole
2	Kailas Devram Sabale
3	Suryakant Umrajkar
4	Amin Memon
5	Santosh PatilShirke
6	Vijay Kothwade
7	Renuka Shingole
8	Ravindranath Gaikar
9	Anita Mulik
10	Aditee Save
11	Pooja Yadav
12	Satish Parihar
13	Prachita Sawant
14	Sheetal Sawant
15	Varsha Yede
16	Susikta Das Mandal
17	Somnath Patange
18	Gipsi Veruklar
19	Monica Avadhutha
20	Pooja Soni
21	Varsha Surve
22	Swati Deshpande


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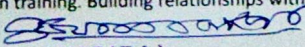
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Orientation Training: (By Prof. Prabhat Pani)

The orientation training organized by Smt. Janakibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff, held from February 10th to February 24th, 2021, aimed to familiarize newly hired employees with the college's policies, procedures, and work culture. Here's a summary of the key aspects:

- 1. Target Audience:** The training was specifically designed for newly hired non-teaching staff members, including administrative personnel, maintenance staff, and other support staff. It aimed to provide them with essential information and resources to succeed in their roles within the college.
- 2. Duration and Venue:** The orientation training spanned from February 10th to February 24th, 2021, and was conducted within the college campus. Holding the training on-site provided convenience for participants and facilitated their integration into the college community.
- 3. Content:** The orientation program likely covered a variety of topics, including an overview of the college's mission, vision, and values, organizational structure, administrative processes, workplace policies and procedures, safety protocols, and available employee benefits and resources.
- 4. Introduction to Resources:** Participants would have been introduced to key campus facilities, departments, and support services available to them, such as human resources, IT services, health and wellness programs, and professional development opportunities.
- 5. Role Expectations:** The training likely clarified the roles and responsibilities of non-teaching staff members within the college. Participants would have gained a clear understanding of their job duties, reporting lines, and performance expectations.
- 6. Interactive Sessions:** To engage participants actively, the orientation training may have included interactive sessions such as group discussions, Q&A sessions, campus tours, and team-building activities. These activities helped foster a sense of belonging and collaboration among new employees.
- 7. Introduction to Colleagues:** Participants would have had the opportunity to meet and network with their colleagues and supervisors during the orientation training. Building relationships with coworkers promotes teamwork, communication, and a positive work environment.


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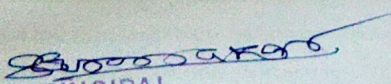
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8. Feedback and Follow-up: The training likely included mechanisms for gathering feedback from participants to assess the effectiveness of the program and identify areas for improvement. Follow-up sessions or check-ins may have been scheduled to address any additional questions or concerns raised by participants.

Overall, the orientation training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff from February 10th to February 24th, 2021, provided newly hired employees with essential information, resources, and support to navigate their roles effectively within the college community.

Below are the list of participants

Sr. No.	Name of the participant
1	NITIN TARMALE
2	SHIVAJI SHINDE
3	NISHA MAHADIK
4	MADHURI BOHARA
5	KAUSHALYA SARGE


PRINCIPAL

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of Arts, Commerce & Science
Manisha Nagar, Kalwa (W), Thane - 400 605.





Manisha Education Trust's
SMT. JANAKIBAI RAMA SALVI COLLEGE
OF ARTS, COMMERCE & SCIENCE
NAAC ACCREDITED 'B' GRADE
(Affiliated to University of Mumbai)

Manisha Nagar, Kalwa (W), Thane - 400605. Tel.: 7718029844

E-Mail : sjrscollege@yahoo.co.in Website : www.sjrscollege.org

Etiquette Training: (By Prof. Sumeet Patil)

The etiquette training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff, conducted from June 8th to June 22nd, 2022, aimed to enhance educators' professional conduct and interpersonal skills within the college environment. Here's a summary of the key aspects:

- 1. Target Audience:** The training was specifically tailored for teaching staff members of the college. It aimed to equip them with the necessary etiquette skills to uphold professionalism, respect, and effective communication in their interactions with colleagues, students, and stakeholders.
- 2. Duration and Venue:** The etiquette training spanned from June 8th to June 22nd, 2022, and was conducted within the college campus. Holding the training on-site provided convenience for participants and facilitated their active involvement.
- 3. Curriculum:** The training curriculum likely covered a range of etiquette topics relevant to the professional environment, including workplace communication, email etiquette, telephone manners, dress code, punctuality, cultural sensitivity, and conflict resolution.
- 4. Interactive Learning:** To enhance learning outcomes, the training likely incorporated interactive learning methods such as workshops, role-playing exercises, group discussions, and case studies. These activities provided participants with opportunities to practice and refine their etiquette skills in realistic scenarios.
- 5. Professional Conduct:** Emphasis would have been placed on the importance of maintaining professionalism and integrity in all aspects of teaching and academic administration. Participants would have learned how to conduct themselves appropriately in various professional settings, both on and off-campus.
- 6. Communication Skills:** The training likely focused on enhancing verbal and non-verbal communication skills, active listening, and effective communication techniques. Clear and respectful communication is essential for fostering positive relationships and collaboration within the college community.
- 7. Cultural Sensitivity:** Participants would have been educated on the importance of cultural sensitivity and inclusivity in their interactions with students and colleagues from diverse backgrounds. Understanding and respecting cultural differences contribute to a harmonious and supportive work environment.

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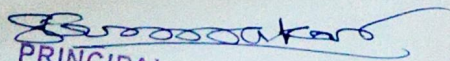
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10. Communication Skill Training: (Dinyar Patel)

The communication skills training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff, conducted from March 4th to March 15th, 2022, aimed to enhance the effectiveness of communication among employees in various roles within the college. Here's a summary of the key aspects:

- 1. Target Audience:** The training was specifically designed for non-teaching staff members, including administrative personnel, maintenance staff, and other support staff. It aimed to equip them with essential communication skills to improve collaboration, efficiency, and professionalism in their roles.
- 2. Duration and Venue:** The training spanned from March 4th to March 15th, 2022, and was conducted within the college campus. Holding the training on-site provided convenience for participants and facilitated their active involvement.
- 3. Curriculum:** The training curriculum likely covered a range of communication topics, including verbal communication, written communication, active listening, interpersonal skills, conflict resolution, and customer service communication. These skills are essential for effective communication in the workplace.
- 4. Interactive Learning:** To enhance learning outcomes, the training likely incorporated interactive learning methods such as workshops, role-playing exercises, group discussions, and practical communication scenarios. These activities provided participants with opportunities to practice and refine their communication skills in realistic workplace situations.
- 5. Professionalism:** Emphasis would have been placed on maintaining professionalism and clarity in all communication channels. Participants would have learned how to convey information effectively, respond to inquiries promptly, and represent the college positively in their interactions with stakeholders.
- 6. Customer Service Focus:** Given the role of many non-teaching staff members in supporting students, parents, and visitors, the training likely included a focus on customer service communication. Participants would have learned strategies for delivering exceptional service and handling inquiries or complaints professionally and empathetically.
- 7. Feedback and Evaluation:** Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants and instructors would have been used to identify areas for improvement and tailor future training initiatives accordingly.
- 8. Continued Support:** The training may have been part of an ongoing effort to support the professional development of non-teaching staff. Follow-up resources, additional training opportunities, and ongoing support may have been provided to ensure that participants can continue to develop and apply their communication skills effectively.

Overall, the communication skills training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for non-teaching staff from March 4th to March 15th, 2022, aimed to empower employees with the tools and techniques to communicate effectively and professionally in their roles within the college community.


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Below are the list of participants

Sr. No.	Name of the participant
1	Nitin Tarmale
2	Nisha Mahadik
3	Nisha Naiksatam
4	Namrata Mhatre
5	Jyoti Kamble
6	Neha Chaudhary
7	Varsha Rane

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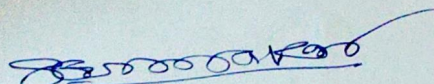
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8. Feedback and Evaluation: Mechanisms for feedback and evaluation were likely integrated into the training to assess participants' progress and the effectiveness of the program. Feedback from participants and instructors would have been used to identify areas for improvement and tailor future training initiatives accordingly.

Overall, the etiquette training organized by Smt Jankibai Rama Salvi College of Arts, Commerce, and Science for teaching staff from June 8th to June 22nd, 2022, provided educators with valuable skills and insights to navigate professional interactions with confidence, respect, and professionalism within the college campus.

Below are the list of participants

Sr. No.	Name of the participant
1	Balkrishna Shingole
2	Renuka Shingole
3	Goraxnath Rama Tare
4	Amar Bhausaheb Irnak
5	Chandan Kumar Vijay Yadav
6	Suryakant Umrajkar
7	Priyanka Jaiswar
8	Arjun Gupta
9	Prachita Sawant
10	Babita Maurya
11	Amin Memon
12	Santosh PatilShirke
13	Vijay Kothawade
14	Ravindranath Gaikar
15	Ranjani Rahul
16	Prasad Umarji
17	Susikta Das Mandal
18	Devika Tanna
19	Chandrakant Mohite
20	Sunil Vijay
21	Sanchi Pathak
22	Urmila Vishwakarma
23	Kailas Devram Sabale


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